

**BY-LAWS OF THE  
CONSTRUCTION LAW SECTION  
OF THE TRAVIS COUNTY BAR ASSOCIATION**

**ARTICLE 1**

Name and Purpose of the Section

**Section 1.01** Name. The name of this Section shall be the Construction Law Section of the Travis County Bar Association.

**Section 1.02** Purpose. The purpose of this Section shall be to work with the State Bar and with neighboring associations in the furtherance of the common projects related to the legal profession, with particular emphasis on Construction Law, to provide liaison and opportunity for professional development for Members of the bench and bar who are engaged in, or who have an interest in the construction law practice, and to provide continuing legal education in this field.

**ARTICLE 2**

Membership

**Section 2.01** Members. The members of the Section shall consist of those members of the Travis County Bar Association who have paid the dues for membership established from time to time by these By-Laws.

**Section 2.02** Services. The Section may, through its Council, establish fees and charges for such services or benefits that the Association may from time to time provide. The Council shall have authority to establish different levels of fees and charges for members and non-members. The services and benefits to be provided by or through the Section shall be determined by its Council.

**Section 2.03** Dues. The annual dues for membership shall be \$15.00. Members who are duly qualified and have paid such dues shall be members of the Section until January 1 of the year following the date of such qualification and payment. Membership in the Section shall in no event continue if a member is not qualified to be member. Dues shall be pro-rated in the event a person is a member of less than a full year.

**Section 2.04** Honorary Members. Members of other bars and other persons of distinction in the law or in other disciplines, may be elected by the Council to honorary membership in the Section.

**Section 2.05** Voting Privileges. All regular members of the Section shall have equal rights and privileges.

**Section 2.06** General Powers. This Section shall have power to assess dues and amend the By-Laws for its government. It shall have power to remove officers and suspend or expel members for good cause, upon written charges against them by a member and due notice of the charges and of the time they will be brought before the Section. Each regular member shall pay the annual dues fixed by the Council.

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## ARTICLE 3

### Officers

**Section 3.01** Officers. The officers of this Section shall be a Chair, a Chair-Elect, and a Secretary/Treasurer. The Chair-Elect and Secretary/Treasurer shall be nominated and elected, in the manner hereinafter provided, at each annual meeting of this Section, to hold office for a term beginning at the close of the annual meeting at which they shall have been elected and ending at the close of the next succeeding annual meeting of the Section, or until their successors shall have been elected and qualified. The Chair-Elect shall automatically become the Chair of the Section at the close of the next succeeding annual meeting of the Section following the meeting at which he or she shall have been elected Chair-Elect.

**Section 3.02** Duties. The principal duties of the several officers are as follows:

(a) Chair. The Chair shall preside at all meetings of the Section and of the Council. Subject to the control of the Council, the Chair shall have general charge and supervision of the administration of the affairs and business of the Section. He or she shall sign and execute all legal documents and instruments in the name of the Section when authorized to do so by the Council. He or she shall also submit a report of the activities and business affairs of the Section at each annual meeting of the Council and at other times when called upon to do so by the Council. The Chair of this Section shall be its representative to the Board of Directors of the Travis County Bar Association.

(b) Chair-Elect. The Chair-Elect shall discharge the duties of the Chair in the event of his or her absence or disability for any cause whatever, and shall perform such additional duties as may be prescribed from time to time by the Chair and/or the Council.

(c) Secretary/Treasurer. The Secretary/Treasurer shall have charge of the records and correspondence of the Section under the direction of the Chair. The Secretary/Treasurer shall give notice of and attend all meetings of the Council and shall take and keep true minutes of all meetings of the Council and annual meeting of the membership. The Secretary/Treasurer shall discharge such other duties as shall be assigned by the Chair. Additionally, the Secretary/Treasurer shall keep account of all moneys, credits and property of the Section which shall come into the hands of the Secretary/Treasurer and keep an accurate count of all moneys received and discharged. Except as otherwise ordered by the Council, the Secretary/Treasurer shall have the custody of all the funds and securities of the Section and shall deposit the same in such banks or depositories as the Council shall designate. The Secretary/Treasurer shall keep proper books of account and other books showing at all times the amount of the funds and other property belonging to the Section. All of which books shall be open at all times to the inspection of the Council. The Secretary/Treasurer shall also submit a report of the accounts and financial condition of the Section at each annual or regular meeting of the Council. The Secretary/Treasurer shall, under the direction of the Council, disburse all monies and sign all checks and other instruments drawn on or payable out of the funds by the Section which checks, however, may also be required by the Council to be signed by the Chair or Chair-Elect. In general, the Secretary/Treasurer shall perform all the duties that are incident to the office of Secretary/Treasurer, subject to the direction of the Council, and shall perform such additional duties as may be prescribed from time to time by the Council. The Secretary/Treasurer shall give bond only if required by the Council.